



# Kovai Kalaimagal College of Arts and Science



Re- Accredited with 'A+' Grade by NAAC  
(An Autonomous Institute, Affiliated to Bharathiar University)  
Vellimalaipattinam, Narasipuram Post, Thondamuthur Via, Coimbatore 641 109.

## CIRCULAR

14.06.2024

REF : KKCAS/CIR/2024/1

A meeting of the Code of Conduct Monitoring Committee is scheduled on 19.06.2024 at 10.00am in the Principal Room. All the members of the committee are informed to attend the meeting.

### Agenda

1. Code of Conduct / Professional Ethics for the Teachers
2. Acts of Intolerance
3. Library Rules and Regulations
4. Computer Lab Rules and Regulations

*N. Lalitha*  
14/6/24

**Principal**

**Principal**

Kovai Kalaimagal College of Arts & Science  
Narasipuram Post, Coimbatore - 641 109.

### Copy to:

The Secretary  
The Trustee



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## MEMBERS OF THE CODE OF CONDUCT MONITORING COMMITTEE- 2024-25

S.No	Name of the member	Role in the Committee
1.	Dr N.Mala Principal	Chairperson
2	Dr V.Vijayalakshmi Dean - Commerce	Member
3	Mr P.Ponsekar Controller of Examinations	Member
4	Dr S.Mazhalai Silambu Head-Tamil	Member
5	Mrs. T.Shanmugapriya HoD -English	Member
6	Dr.M.Selva Soundari Head- Commerce	Member
7	Mrs.S.Selvakumari Head -Commerce (CA)	Member
8	Ms.S.Divya Head -Commerce (PA)	Member
9	Mrs C.Senbagavalli Head- Information Technology	Member
10	Dr. D.Umanadhini Head - Computer Science	Member
11	Mrs. Narmadha Head- Computer Applications	Member
12	Mrs.Radha Priyadharashini Head- Business administration (CA) & IB	Member
13	Mrs. Sheeba Academic Coordinator	Member

*N. Mala*  
14/6/24

Principal

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## Minutes of Meeting of Code of Conduct Monitoring Committee 2024-25

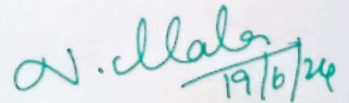
Minutes of Meeting of Code of Conduct Monitoring Committee held on 19.6.2024 at 10.00am in the Principal room. The following members are present

S.No	Name of the member	Role in the Committee	Signature
1.	Dr N.Mala Principal	Chairperson	
2	Dr V.Vijayalakshmi Dean -Commerce	Member	
3	Mr P.Ponsekara Controller of Examinations	Member	
4	Dr S.Mazhalai Silambu Head-Tamil	Member	
5	Mrs. T.Shanmugapriya HoD -English	Member	
6	Dr.M.Selva Soundari Head- Commerce	Member	
7	Mrs.S.Selvakumari Head -Commerce (CA)	Member	
8	Mrs.S.Divya Head -Commerce (PA)	Member	
9	Mrs C.Senbagavalli Head- Information Technology	Member	
10	Dr. D.Umanadhini Head - Computer Science	Member	
11	Mrs. S.Narmadha Head- Computer Applications	Member	
12	Mrs.K.Radha Priyadharshini Head- Business administration (CA) & IB	Member	
13	Mrs.P.Sheeba Academic Co-ordinator	Member	

The following points were discussed and finalized for code of ethics inside the campus and should be circulated to all staff and students.

1. Perform their duties in the form of teaching, tutorial, practical, seminar and research work conscientiously and with dedication. Participate in extension, co-curricular and extra-curricular activities.

2. Encourage students to improve their attainments , develop their personalities and at the same time contribute to community welfare.
3. Inculcate among students scientific outlook and respect for physical labour and ideals of democracy, patriotism and peace.
4. Students are required to display their College ID cards while entering the library, and at any time when requested by the library staff. All library users are required to enter their names and sign the register provided at the entrance.
5. Library books are required to be returned by the student on or before the due date. A fine will be levied after the expiry of the due date. All issued books must be returned and library fines (if any) must be settled on time.
6. Library users are expected to maintain silence at all times in the library. Use of cell phones is prohibited.
7. Computer Lab will be open during College working hours only.
8. Only students, lab faculty and staff of the College are allowed inside the computer lab. No visitors are allowed inside the lab without prior permission from appropriate authorities Audio or video chatting is prohibited in all the labs of the University. Students are prohibited from visiting any sites which do not add learning value or are illegal.

  
19/6/24

PRINCIPAL

Principal

Kovai Kalaimagal College of Arts & Scien  
Narasipuram Post, Coimbatore - 641 109.