



Kovai Kalaimagal College of Arts and Science



Re- Accredited with 'A+' Grade by NAAC
(An Autonomous Institute, Affiliated to Bharathiar University)

Vellimalaipattinam, Narasipuram Post, Thondamuthur Via,
Coimbatore 641 109.

Ph: 0422 – 2970131 / 132, Fax: 0422 – 2970427, 9500564940

Ref: KKCAS/SGRC/2024-2025/01

14.6.2024

Circular

There will be a meeting of Students Grievances Redressal Committee on 25.6.2024
(Tuesday) at 3.00 pm in the Principal's Room. All the members of the committee are informed to
attend the meeting without fail.

N. Lalitha
14/6/24
Principal
Kovai Kalaimagal College of Arts & Science
Vellimalaipattinam, Narasipuram Post, Thondamuthur Via,
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Members of Students Grievances Redressal Committee -2024-25

S.No	Name of the Member	Designation
1	Dr N Mala	Principal
2	Dr. V. Vijayalakshmi	Dean – Commerce
3	Dr. S.Mazhlai Silambu	HoD - Tamil
4	Mrs C.Senbaga Valli	HoD -Information Technology
5	Mr .C.Rajesh	Physical -Director
6	Mrs.A.Maheswari	Asst. Physical -Director

N. Mala
14/6/24

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Minutes of the meeting of Students Grievances Redressal Committee - 2024-25

Minutes of the meeting of Students Grievances Redressal Committee held on 25.6.2024
(Tuesday) at 3.00 pm in the Principals Room

The following members were present:

S.No	Name of the Member	Designation	Role in the Committee	Signature
1	Dr N Mala	Principal	Convenor	
2	Dr. V. Vijayalakshmi	Dean - Commerce	Member	
3	Dr. S.Mazhlai Silambu	HoD - Tamil	Member	
4	Mrs C.Senbaga Valli	HoD -Information Technology	Member	
5	Mr .G.Rajesh	Physical -Director	Member	
6	Mrs.A.Maheswari	Asst. Physical - Director	Member	

The meeting commenced with a welcome address by the Principal.

The principal explained the seriousness of the Students Grievances Redressal. KKCAS established Students Grievances Redressal Committee (SGRC) as per the new regulations of UGC (Redressal of Grievances of Students) with the following objectives.

- To promoting physical fitness and sports activities for students.
- To creating safe guards against academic pressure, peer pressure, behavioural issues, stress , career concerns, depression and other issues on the mental health of students.
- To teach positive thinking & emotions in the students community and
- To promote a positive and supportive network for students.

After detailed discussion the committee take a following decision to ensure equitable access to quality mental health services to all the students enrolled in KKCAS

- Student Service Centre must be created for managing the problems related to stress and emotional adjustments and support to the students with special needs
- SSC conducts counselling, guidance and physical and mental health service in person or online or telephone helpline or for group counselling
- SSC will maintain the data base of the students profile and demographic profile also.
- SSC will have an adequate member of male and female trainers /counsellors.
- SSC will work in close collaboration with Psychiatrists and other mental health professionals of medical institutions located in the vicinity.
- Increase the sports hours to the students to maintain and focus physical activities to stay physically fit and mentally healthy.
- The Physical Director should maintain and arrange indoor and outdoor sports and games facilities and gymnasium
- SSC will organise self defence training for girls students.
- For physical fitness Yoga class must be conducted regularly or weekly.
- The physical education department will organise weekly intramural sports tournaments and honour the winners.

As there was no other matter to be discussed, the meeting came to an end with a vote of thanks proposed by Dr. V.Vijayalakshmi



Principal

Principal

Principal, College of Arts & Science

Coimbatore - 641 009