

Kovai Kalaimagal College of Arts and Science

(Autonomous)

Office of the Controller of Examinations

Annual Report (2018-2019)

- The Examination Committee finalizes the Examination Calendar for the academic year 2018-2019 and published the same in the College website.
- Outcome-Based Education (OBE) is a learning system that is entirely focused on student competency. It focuses on outcomes or goals rather than grades or results. It is implemented in the year 2018 for the students to attain excellence in their Higher Education.
- Curriculum Development Cell meeting was conducted on 23.04.2018 and 14.11.2018 for initiating the syllabus revision, minutes and recommendations. These are forwarded to the concerned Boards of Studies.
- Fourth and Fifth Board of Studies meeting for various Boards were conducted on 26.04.2018 and 20.11.2018 for finalizing the syllabus, scheme of the examination, distribution of continuous internal assessment marks, question paper pattern and panel of examiners. These are submitted to Academic Council for approval.
- The Fourth and Fifth Academic council meeting were conducted on 05.05.2018 and 26.11.2018 for the approval of Syllabus, Scheme and Regulation. CoE office received the approved syllabus from the Chairman of various Boards.
- The Fourth and Fifth Finance Committee meeting was conducted on 09.05.2018 and 29.11.2018 to approve the revised fee structure, remunerations, budget, income and expenditure of the autonomous section.
- The Fourth and Fifth Governing Body meeting was conducted on 30.05.2018 and 30.11.2018 to obtain the approval for minutes of the meeting including all statutory, non-statutory bodies and other academic activities.
- Received the name list, photo, personal and academic details of 261 UG students and 43 PG students which are to be uploaded in the Essvee software.
- Received the Panel of Examiners for all the Boards from the respective Board Chairman.

- Examiners are confirmed through phone to set the question papers, and detail was communicated through mail for setting question papers during month of Nov / Dec 2018 and April / May 2019. The question papers were received through CoE – confidential mail in the month of September/October 2018 and February/March 2019.
- Question Paper Scrutiny Board meeting was conducted twice in the academic year to finalize all the question papers
- The student nominal roll and examination application / galley were sent to concerned departments through office.
- The Examination fee notification was published & uploaded in the software for the odd semester on 10.09.2018 and even semester on 31.01.2019.
- The schedule for CIA I & II, Model Examinations, End Assessment Theory / Practical Examinations were prepared and displayed in the notice boards. The soft copy of the same will be sent to all HoDs through mail for circulation to the students well in advance.
- Payments were received through online or direct to accounts office. The Examination applications or galley are received from the Heads of the Departments.
- Received attendance proforma and internal marks statement from the HoDs.
- Students can directly download their Hall tickets from the software three days before commencement of the examinations.
- End Assessment Practical / Theory Examinations for the odd semester was conducted on 26.10.2018 / 09.11.2018 for all UG & PG and even semester on 01.04.2019 / 22.04.2019 for all UG & PG courses.
- The question paper feedback was collected from the subject in-charge and securitized with the Board chairman for comments.
- Central valuation was conducted separately for all programmes by both internal and external examiners and results were finalized and submitted to Results Passing Board.
- End Assessment Examinations (EAE) Result Passing Board meeting was conducted for the odd semester on 14.12.2018 and even semester on 24.05.2019. The University Representative Dr.R.Sathishkumar, Associate Professor, Department of Biotechnology,

Bharathiar University approved the results and published the results in our college website on the same day of result passing board meeting.

- **Result Analysis**

- **Odd Semester Nov / Dec 2018**

- **Under Graduate:**

- No.of Students appeared : 552
 - No.of Students passed : 511
 - Pass Percentage : 92.57%

- **Post Graduate:**

- No.of Students appeared : 23
 - No.of Students passed : 23
 - Pass Percentage : 100 %

- **Even Semester Apr / May 2019**

- **Under Graduate:**

- No.of Students appeared : 559
 - No.of Students passed : 527
 - Pass Percentage : 94.28%

- **Post Graduate:**

- No.of Students appeared : 22
 - No.of Students passed : 22
 - Pass Percentage : 100 %

- Revaluation / Copy of Answer Booklet / retotaling requests were updated and informed the students through office and HoDs.
- Supplementary Examinations were conducted on 17.06.2016 for even semester and central valuation conducted immediately. The Result Passing Board meeting was conducted on 26.06.2019 and the University representative approved the supplementary results. Hence, the results were published in our college website on the same day of result passing board meeting.
- Marks sheets were issued to department in the month of January / August for odd semester and even semester.
- University report was prepared as per the prescribed format and sent the results to Bharathiar University for issue of provisional certificate.

- Received 252 Provisional Certificates for the 2016-2019 batch Students from Bharathiar University & dispatched to concerned HoDs through office and distributed to the students.
- Remuneration for the question paper setting, Scrutiny, End Assessment Practical / Theory Examinations and central valuation claim were settled through RTGS/ NEFT.
- 2000 consolidated statement of grade sheets were printed with high security features.
- 20,000 answer booklets were printed with 32 pages for End Assessment Theory Examinations.
- The 20th graduation day ceremony was conducted on 12.5.2018. Prof.Dr.K.Chockalingam, from Former Vice -Chancellor, Manonmaniam Sundaranar University, Triunelveli was the chief guest. He distributed the Degree Certificate for 291 UG & PG graduates who passed out during the academic year 2014-2017 and delivered the convocation address.