

KOVAI KALAIMAGAL COLLEGE OF ARTS AND SCIENCE

(An Autonomous Institute, Affiliated to Bharathiar University, Coimbatore)

Re-accredited with "A" Grade by NAAC
Narasipuram, Coimbatore - 641 109

02.07.2018

Minutes of the meeting of the Examination Committee held on 02.07.2018, Monday at 10.30 am in the Principal's office.

The following members were present:

1. Dr.N.Mala, Principal - Chairman
2. Dr.D.Muthuraj, Advisor
3. Dr.M.Sengaliappan, Dean, CS
4. Dr.V.Vijayalakshmi, Dean, Commerce
5. Dr.S.Mazhalai Silambu, Head, Tamil
6. Ms.M.MuthuMani, Head, Mathematics with CA
7. Mrs.T.Suriyaprabha, Head, English
8. Mr.P.Ponsekar, CoE

Dr.M.Sengaliappan, Dean, Department of Computer Science regretted his leave of absence.

After formal welcome of the members by the Advisor, the items of the agenda were taken up for discussion and the following resolutions were unanimously passed.

It is unanimously resolved to schedule the various activities related to the conduct of the End Assessment Examinations to be conducted during Nov / Dec 2018 as follows.

Date	Particulars
02.07.2018	Exam Committee Meeting
02.07.2018	Submission of list of students who have to study Basic Tamil
03.07.2018	Submission of SR3
05.07.2018	Submission of list of extra credit courses along with syllabus in pdf form
12.07.2018	Submission of syllabus in pdf form for current and arrear subjects
12.07.2018	Submission of model question papers (First Year – OBE) & 3 rd Year
18.08.2018	Submission of nominal roll both hard and soft copy along with photos for First Year
18.08.2018	Submission of list of students admitted in the 2 nd year under Lateral Entry / Re-admission / Transferred scheme
18.08.2018	Submission of list of students opted for other languages
30.08.2018	Issue of Exam Applications
14.09.2018	Payment of Examination fee without fine
26.09.2018	Submission of tentative schedule for practical exam along with the list of internal examiners and skilled assistants
01.10.2018	Payment of Examination fee with fine @ Rs.10 per working day
02.10.2018 to 04.10.2018	Payment of Examination fee with fine @ Rs.500
03.10.2018	Release of EAE – Practical Examination Schedule along with Examiners list by CoE
03.10.2018	Issue of Stationery items for Practical Examinations
05.10.2018	Returning of all exam applications to CoE Office by Office Superintendent

10.10.2018	End Assessment Examinations Practical for Senior Classes UG & PG.
11.10.2018	Submission of Attendance proforma and Internal marks for all senior classes UG & PG.
12.10.2018	Release of EAE – Theory Examination Schedule
12.10.2018	Submission of list of internal examiners for theory exams for PG
17.10.2018	Issue of Hall Tickets and Stationery Items from CoE Office
24.10.2018	End Assessment Examinations Theory for Senior Classes UG & PG.
31.10.2018	End Assessment Examinations Practical for I year UG & PG
02.11.2018	Submission of Attendance proforma and Internal marks for I UG & PG
16.11.2018	End Assessment Examinations Theory for I year UG & PG
24.11.2018	Valuation of answer scripts for All Classes
15.12.2018	Meeting of the Result Passing Board
15.12.2018	Publication of Results

As there were no other items to be discussed the meeting came to an end with a vote of thanks proposed by Mr.P.Ponsekar, CoE, KKCAS.

P. P. P. P.
Controller of Examinations

Copy to:

1. All the members of Examination Committee
2. KKCAS office

17/12/18

V. Vijayalakshmi
4/7/18 Dean CLS



Shyamprasad - Tamil
4-7-18 o/c

M. Subramanian
4/7/18 - B.Com(PA)

E. Karthika
4.7.18 B.Com

P. S. S. S.
4/7/18 Dean - CLS

N. S. S. S.
4.7.18 CS

R. S. S. S.
- BCA

S. S. S. S.
4/7/18 IT
BBA.cA

M. S. S. S. - Maths (CA)
N. S. S. S. 5/7/18 B.com(CM)

T. S. S. S.
English