

# Kovai Kalaimagal College of Arts and Science

(Autonomous)

## Office of the Controller of Examinations Annual Report (2021-2022)

- New list of Examination Committee members were finalized, the committee prepared the final Examination Calendar for the academic year 2021-2022 and published the same in the College website.
- **Members**
  - Dr. N . Mala – Principal
  - Mr. P. Ponselkar – CoE
  - Mrs. P. Esther Jebarani – DcoE
  - Mrs. A. Nivetha - ACoE
  - Ms. K. Nishanthini – AcoE
- Curriculum Development Cell meeting was conducted on the following dates 21.01.2022 and 05.08.2022 in order to introduce new courses, syllabus revision, modification of scheme & regulation and the minutes and recommendations are forwarded to the concerned Boards of Studies.
- Eleventh and Twelfth Board of Studies meeting for various Boards were conducted on **05.01.2022 and 13.07.2022** to finalize scheme of the examination, syllabus, distribution of continuous internal assessment marks, new panel of examiners, question paper pattern and submitted to Academic Council for approval.
- Eleventh and Twelfth Academic council meeting were conducted on the following dates **21.01.2022 and 05.08.2022** for the approval of scheme & regulation and syllabus. CoE office received the approved syllabus, new panel of external examiners from the Chairman of various Boards.
- Eleventh and Twelfth Finance Committee meeting was conducted on **08.04.2022 and 23.08.2022** to approve the revised fee structure, remunerations, budget, income and expenditure, audited statement of the autonomous section.
- Eleventh and Twelfth Governing Body meeting was conducted on **26.11.2021 and 30.08.2022** and approved the minutes of the meeting of all statutory & non-statutory bodies and other academic activities.
- Received the name list of 178 students of UG and 15 students of PG students along with photo, personal and academic details which are to be uploaded in the CMS software.

- Received the new panel of external examiners for various boards from the respective Board of Chairman's.
- External examiners are confirmed through phone call for setting the EAE question papers during month of Nov / Dec 2021 and April / May 2022. The question papers were received through CoE confidential mail in the month of September/October 2021 and February/March 2022. Extra credit course, Skill based subjects, Non-major electives, Self-study courses and value-based education, career development courses question bank were prepared by internal examiners.
- Question Paper Scrutiny Board meeting was conducted twice in the academic year to finalize all the question papers.
- Finalized nominal roll of the students, examination application/galley were sent to concerned departments through office.
- The examination fee notification was published and uploaded in the software for the odd semester on 01.10.2021(II year UG/PG & III year UG) & 15.12.2021(I year UG/PG) and even semester on 17.03.2022(II year UG/PG & III year UG) and 31.03.2022(I year UG/PG).
- The schedule for CIA I & II, Model Examinations and End Assessment Theory / Practical Examinations were prepared and displayed in the notice boards. Further, soft copy sent to all HoDs through mail for circulation to the students well in advance.
- The examination fee was received through online or direct payments to accounts office in-person. And also received examination applications or galley from the Heads of the Departments on the specified date.
- Received attendance proforma and internal marks statement from the HoDs through office.
- Students can directly download their Hall tickets from the software three days before commencement of the examinations after clearing all the dues.
- End Assessment Practical / Theory Examinations for the odd semester was conducted on 26.10.2021(II year UG/PG and III year UG students) and 07.02.2022 (I year UG/PG students). And for the even semester on 02.05.2022 (II year UG/PG and III year UG students) and 06.06.2022(I year UG/PG students).

- The question paper feedback was collected from the subject in-charge and securitized with the Board chairman for comments.
- Central valuation was conducted separately for all UG/PG Degree programmes by both internal and external examiners. The results were finalized and submitted during Results Passing Board meeting.
- Result Passing Board Meeting was conducted with the results of the End Assessment Examinations for the odd semester on 07.03.2022 and even semester on 06.07.2022 during the academic year 2021-2022. The University Representative Dr.R.Jaisankar, Professor, Department of Statistics, Bharathiar University, approved the results and published the results in our college website on the same day of result passing board. The students can view their results using their unique username and password.

- **Result Analysis**

**Odd Semester Nov / Dec 2021**

**Under Graduate:**

No.of Students appeared : 500

No.of Students passed : 350

Pass Percentage : 70%

**Post Graduate:**

No.of Students appeared : 25

No.of Students passed : 21

Pass Percentage : 84 %

**Even Semester Apr / May 2022**

**Under Graduate:**

No.of Students appeared : 469

No.of Students passed : 314

Pass Percentage : 66.95%

**Post Graduate:**

No.of Students appeared : 24

No.of Students passed : 18

Pass Percentage : 75 %

### Number of students eligible for Provisional Certificate

<b>Programme</b>	<b>Number of students who appeared in the final year examinations</b>	<b>Number of students who passed in the final year examinations</b>	<b>Percentage (%)</b>
BSc Computer Science	25	24	96
BCA	9	9	100
BSc Information Technology	15	15	100
BCom	59	59	100
BCom with Computer Applications	32	31	96.87
BCom with Professional Accounting	11	11	100
BBA with Computer Applications	8	7	87.5
BA English Literature	2	2	100
BSc Mathematics with CA	3	3	100
MSc Computer Science	2	2	100
MCom with Computer Applications	5	5	100
MCom with International Business	3	3	100
Passed out (2018-2021)	4	4	100

- After the result publication, students can apply for Revaluation / Copy of Answer Booklet / Retotaling along with the specified application form to CoE office through HoDs, college office and Principal.
- Supplementary Examinations were conducted on 20.07.2022 for even semester and central valuation was conducted immediately after the completion of examination.
- The result passing board meeting was conducted on 21.07.2022 and the University Representative approved the supplementary results for the result publication in our college website on the same day of result passing board meeting.
- Grade sheets/Consolidated mark sheet were issued to the department through the office during the month of January/August for odd & even semesters.
- University report was prepared as per the prescribed format and sent the results copy to Bharathiar University both hard/soft copies for issuing provisional certificate.

- Received for 175 Provisional Certificates for the 2019 – 2022 (UG), 2020-2022 (PG) & 2018-2021(UG) batches of students from Bharathiar University.
- Remuneration for the question paper setting, Scrutiny, End Assessment practical and Theory Examinations and central valuation claim were settled through RTGS/ NEFT.